

# DCP 307 Working Group Meeting 02

18 December 2017 at 10:00am

Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Claire Towler [CT]	SSE
Donna Townsend [DT]	ESPUG
Frank Welsh [FW]	UKPD
Haydn Wyllis [HW]	SSE
Peter Waymont [PW]	UKPN
Dan Hopkins [DH] (observer)	ElectraLink
<b>Code Administrator</b>	
Dan Fittock [DF] (Chair)	ElectraLink
Joe Underwood [JU] (technical secretariat)	ElectraLink

Apologies	Company
George Huang [GH]	Ofgem

## 1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes and actions from the previous meeting. The amended minutes can be found as Attachment 1 to these minutes.

## 2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review and analyse the draft consultation document and agree the next steps.

## 3. Overview of DCP 307 Draft Consultation

- 3.1 The Working Group reviewed the consultation document and made a number of drafting amendments. An updated version of the consultation can be found in Attachment 2.

- 3.2 The main amendments made were:

- Paragraph 1.1 was updated to reflect that some IDNOs do not use the D2021 flow;
- Some consultation questions were added and others amended in order to provide clarity and ensure the information gathered is thorough;
- References to P300 were removed following Working Group discussions;
- Paragraphs 4.1 and 4.2 were moved from section 5 to improve the flow of the document; and
- Some formatting changes.

**ACTION – 02/01: ElectraLink to amend the draft Consultation document in line with discussions and circulate to the Working Group for approval**

- 3.3 The Working Group discussed previous Change Proposals (CPs) which have been raised regarding data flows. The Proposer took an action to provide the Working Group with some text regarding previous CPs and how DCP 307 differs from them.

**ACTION – 02/02: The Proposer to draft text which outlines the differences between DCP 307 and other Change Proposals and provide these to ElectraLink for inclusion in the Consultation document**

- 3.4 The Proposer also agreed to review their Legal Text to ensure there are no unintended consequences and it properly reflected the intention of DCP 307. This will be circulated to the Working Group by ElectraLink along with the updated Consultation Document reflecting the amendments agreed as a result of this meeting.

**ACTION – 02/03: The Proposer to review the Legal Text following discussions with the Working Group**

## 4. Work Plan

- 4.1 The Working Group agreed the next steps as follows:

- Proposer to review Legal Text and provide text which outlines the differences between DCP 307 and other Change Proposals to ElectraLink;

- ElectraLink to amend the draft Consultation document in line with discussions and circulate to the Working Group for approval;
- Working Group to review the draft Consultation document by the week commencing 8<sup>th</sup> Jan; and
- Next meeting to be arranged via Doodle Poll once the draft Consultation document has been reviewed

4.2 The DCP 307 Work Plan has been updated to reflect these next steps and is provided as Attachment 3.

**ACTION – 02/04: The Secretariat to circulate a Doodle Poll to determine the date of the next meeting**

## 5. Any Other Business

5.1 A Working Group member asked the ElectraLink representative to give some guidance on who owns and is responsible for any intellectual property resulting from data flows. It was agreed that this will be drafted and added into the draft consultation document for circulation to the Working Group.

**ACTION – 02/05: ElectraLink to draft a guidance note on intellectual property resulting from data flows and add this to the DCP 307 consultation**

5.2 There were no further items of AOB and the Chair closed the meeting.

## 6. Date of Next Meeting

7. Next meeting to be arranged via Doodle Poll once the draft Consultation document has been reviewed.

## 8. Attachments

- Attachment 1 – DCP 307 previous meeting minutes
- Attachment 2 – DCP 307 Updated Draft Consultation document
- Attachment 3 – DCP 307 Work Plan

## New and open actions

Action Ref.	Action	Owner	Update
<b>02/01</b>	ElectraLink to amend the draft Consultation document in line with discussions and circulate to the Working Group for approval	ElectraLink	See Attachment 2
<b>02/02</b>	The Proposer to draft text which outlines the differences between DCP 307 and other Change Proposals and provide these to ElectraLink for inclusion in the Consultation document	The Proposer	See Attachment 2
<b>02/03</b>	The Proposer to review the Legal Text following discussions with the Working Group	The Proposer	Circulated on 20 December 2017
<b>02/04</b>	The Secretariat to circulate a Doodle Poll to determine the date of the next meeting	ElectraLink	
<b>02/05</b>	ElectraLink to draft a guidance note on intellectual property resulting from data flows and add this to the DCP 307 consultation	ElectraLink	See Attachment 2

## Closed actions

Action Ref.	Action	Owner	Update
<b>01/01</b>	The Proposer to draft text which outlines the differences between DCP 307 and DCP 145	The Proposer	Closed
<b>01/02</b>	The Secretariat to draft the consultation with additional questions agreed by the Workgroup	ElectraLink	Closed
<b>01/03</b>	To determine whether the D2021 and D2026 IP belongs to ElectraLink	Dan Fittock	Closed
<b>01/04</b>	The Secretariat to circulate a Doodle Poll to determine the date of the next meeting	ElectraLink	Closed